



## Delegate Terms and Conditions

We take the safety of our attendees seriously and we continue to work closely with the venue, Royal Armouries Leeds, with regards to Covid-19 to ensure adequate measures are in place and in line with Government guidelines. Closer to the event we may decide to include other criteria for the safety of attendees, speakers, exhibitors, and sponsors, and if this is the case, we will communicate this to you in advance.

It is important that all attendees take proper precautions regarding Covid-19 and follow [Government guidelines](#) regarding symptoms before attending in person. At the event, it is important that everyone takes responsibility for themselves, ensuring they keep physical contact to a minimum (including shaking hands), being mindful of other attendees and adhering to a strict hygiene regime.

### **Important:**

Anyone planning on attending the event who starts displaying any symptoms of Covid-19 such as a persistent cough, fever or change of sense of taste/smell should not attend the event. They should self-isolate in line with government guidance.

Any person who develops Covid-19 symptoms during their time at the event, may be asked to self-isolate and will be liable for any costs associated with quarantine and changes to their travel arrangements.

We will communicate a reminder to all in advance of the conference opening.

### **Recording consent**

This is a conference with networking for which video recording and photography are necessary, including access to the presentations and other activities and for distribution. Video recording is also necessary for those who are unable to attend and can only participate by viewing a recording of the event at a later date. In addition, video and sound recording and still photography, including but not limited to crowd shots, group videos and photographs and video and still photograph, of attendees, speakers, exhibitors and sponsors are essential to the activities of the speakers, sponsors and exhibitors and may be a condition of their participation. You agree and consent that your likeness may be captured in still photo, video, digital photography and other means and may be used across our programmes and applications and on print literature at our events. I grant INCOSE UK Ltd (hereinafter referred to as INCOSE UK) and Dot-The-Eye Ltd (hereinafter referred to as Dot-The-Eye), explicit permissions, to use my name and likeness in photographs, video and/or digital and hard copy recordings, broadcasts and/or image preservation in digital or paper-based reproductions, in any and all of its applications, sites and publications, without payment or any other consideration, and explicit waive any and all royalties and indemnify INCOSE UK and the Organiser of this event from any and all liability under any theory of law or equity related to use and/or dissemination of my name/likeness and/or image.

### **Cancellation:**

A full delegate refund will be paid for cancellations received in writing (this includes emails) by midday a fortnight before the conference. After this date, an administration charge of £100 per registrant will be



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due. There will be no refunds for cancellations received after midday on the Wednesday prior to the conference.

### **Substitutions:**

Substitutions within an organisation may be made provided the organisers are advised in writing before midday on the Friday prior to the conference. If a non-member is substituted for a member, the non-members' rates will apply.

### **Force Majeure**

INCOSE UK and Dot-The-Eye accepts no responsibility for loss or inconvenience caused should this event be cancelled due to circumstances outside of their control and they reserve the right to deduct direct expenditure in connection with this event before refunding monies.

### **Liability Disclaimer and Release:**

COVID-19: The Novel Coronavirus, COVID-19, has been declared a worldwide pandemic. COVID-19 is reported to be extremely contagious. As of now, researchers know that the coronavirus is spread through droplets and virus particles released into the air when an infected person breathes, talks, laughs, sings, coughs or sneezes. Larger droplets may fall to the ground in a few seconds, but tiny infectious particles can linger in the air and accumulate in indoor places, especially where many people are gathered and there is poor ventilation. People reportedly can be infected and show no symptoms yet still spread the disease. COVID-19 is reported to cause serious illness and can be fatal. INCOSE UK and Dot-The-Eye cannot prevent you from becoming exposed to, contracting, or spreading COVID-19 while at their event or activity, or performing any action for or on behalf of INCOSE UK and Dot-The-Eye or their representatives. Any in-person interaction with, at, or for INCOSE UK and Dot-The-Eye may increase the risk of contracting or spreading COVID-19.

By agreeing to these terms and conditions you do so under the understanding of these specific risks and nonetheless accept them in order to attend the event and release and waive all claims and rights against INCOSE UK and Dot-The-Eye in connection with exposure, infection and/or spread of COVID-19 including for personal injuries, death, disease, property losses, or any other loss that may be released and waived under applicable law, including, but not limited to, claims of negligence.

### **Law Applicable**

These Terms and Conditions and any dispute or claim arising out of or in connection with them or their subject matter will be governed by English Law and subject to the exclusive jurisdiction of the English Courts.